

Vendor Room (Vendors & Body Workers) Policies & Info

Intuitives Interactive FALL 2014 Holistic Psychic Fair

When: Sunday, October 5, 2014, 10:00 AM-6:00 PM (Set-up begins at 7:00 AM)

Where: Sheraton Ann Arbor Hotel, 3200 Boardwalk (State St. exit #177 from I-94), Ann Arbor, MI 48108. Plenty of free parking! Practitioner/vendor parking areas will be designated.

EARLY BIRD TABLE PRICE: \$85 for a covered 8' table (space approx. 8' x 8')

EARLY BIRD DEADLINE: **Friday, August 22, 2014** (application and payment)

REGULAR TABLE PRICE: \$85 for a covered 8' table (space approx. 8' x 8')

DEADLINE: **Friday, September 5, 2014** (application and payment)

NEW! PREMIUM LOBBY TABLE PRICE: \$150 for a covered 8' table (space approx. 8' x 5')

DEADLINE: **Friday, September 5, 2014** (application and payment)

Application: Thank you for your interest in participating in our Fair! Spaces are rented on a first-come, first-served basis and are reserved only after both application and payment are received. Payment will be accepted via PayPal (using debit or credit card, no PayPal account is necessary) and by check to our P.O. Box (postmark will serve as date stamp). If there is a payment or application issue, the Fair Committee will contact you to attempt resolution, prior to releasing your space. The Fair Committee reserves the right to limit the number and type of Vendors (Vendors and Body/Energy Workers). If we cannot accommodate you, you will be notified as soon as possible and we will return your table rental fee. If the Fair is full, we can place you on our waiting list.

Refunds: A full refund will be provided only if you cancel up to 30 days prior to the event (Sep. 5, 2014). You, the vendor, must notify the Vendor Team of your cancellation via email to:

vendorteam@intuitivesinteractive.com

Acceptance: The Fair Committee reserves the right to determine the fit of a vendor for our aims and audience, and to limit the number of vendors in a particular category – so that your success is ensured!

Set-up: Sorry, we will NOT be able to set up the night before. The doors to the building will open at 7:00 am for set-up on Fair day. Please unload in the back of the hotel, by the Michigan Ballroom. **You MUST move your car to a designated parking area after unloading (by 9:00 am).** We know you will want to have convenient parking available to welcome our valued visitors! Vendors and energy/body workers should arrive in time to set up and be ready for an opening prayer by 9:45 am.

Fair organizers will provide one covered 8ft table and 2 chairs in an 8ft x 8ft space (Ballroom) or an 8ft x 5ft space (Entrance Lobby). Please keep your materials within your space, keeping walkways and isles clear. Vendors must provide: Display materials etc., signage, change, cash drawer and their own security for the space provided. Intuitive Interactive LLC cannot be responsible for lost or stolen items or money from any Vendor space. The entire Vendor space is expected to be left as it was found, thoroughly cleaned of any trash, etc. before you leave the premises. Vendors set their own session prices and take their own payments. See the Vendor Application web page at www.intuitivesinteractive.com/vendor--body-worker-fair-application.html for more information.

Vendors are allowed to bring one or two additional staff to work at any Vendor table, and the \$5 door registration fee will be waived for them. Names of any staff attending the fair to work at a table must be given in advance to the Vendor Team in order for them to get a wristband and receive a name tag.

Volunteers: An event of this size takes many volunteers to run smoothly. If you have friends or family who would like to attend the Fair with you and volunteer to help out for part of the day, they can get free admission and entry into the Volunteer Door Prize Drawing. It's also a great way to make a difference, come together in community, and meet other wonderful like-minded people. Please refer to intuitivesinteractive.com to find the volunteer sign-up information. Volunteers will be asked to attend an orientation prior to the Fair. Thanks in advance!

Agreement: By applying for our Fair, **Vendors agree to stay until 6 PM (the end of the Fair** or risk not being invited back to the next Fair. If an emergency arises, we will endeavor to accommodate. **You also agree to move your car after unloading at the hotel, by 9:00 am.** We remind you to help publicize our Fair by telling clients, friends, and family; by sharing our Facebook public event page; and by displaying our flyers in retail shops or at other events. The Fair Committee sends a Big Thank You for your positive intentions!!

Intuitives Interactive LLC
intuitivesinteractive.com
P.O. Box 131335
Ann Arbor, MI 48113
vendorteam@intuitivesinteractive.com